

## **SAND HARBOR GROUP AREA RESERVATION INFORMATION**

### **RATES:** Effective January 1, 2014

- \$400.00 + \$12.00 per vehicle (\$10.00 NV Resident)

### **GENERAL INFORMATION:**

- The group area can comfortably accommodate 100 people. Larger groups must make special arrangements with the park office prior to reserving area.
- The reservation is for the covered area (ramada) and group parking lot only. All other areas are open to the public and cannot be roped off or reserved for any purpose, *including weddings.*
- The group area may be unavailable between 8 and 9 AM for cleaning.
- The reservation fee does not include the vehicle entrance fee. Entrance fees are collected on the day of use when entering the park. If you wish to pay for all the vehicles in your group, a valid credit card deposit is required before your group arrives. If no credit card is on file, entrance fees will be charged per vehicle upon entry.
- We will unlock the group area entrance gate upon the arrival of the first person in your group. We then lock the gate open to allow emergency access. It is your responsibility to monitor the group lot gate. We suggest you station someone at the group entrance, to ensure other park visitors do not park in the group area lot.
- Sand Harbor's main parking lot often fills by 10:00 AM on summer days, resulting in the closure of the main entrance gates until 3:00 PM. To avoid heavy traffic into the park, we suggest you arrive outside of these hours. ***Vehicles will not be allowed into the park between the hours of 11:00 AM and 2:00 PM during main gate closures, even if there are parking spaces available in the group area, due to staffing and the complicated nature of park management during these periods. Any exceptions must be coordinated with the park supervisor.*** Please make sure your group is advised of this policy.
- Lifeguards are located in the middle of the main beach in the Beach Patrol Tower. They are on duty Memorial Day to Labor Day, and are water safety and first aid trained. They are dressed in blue, and patrol the waterfront areas from 10 am – 6 pm daily. Other park staff, including Law Enforcement Park Rangers, will be wearing State Park uniforms. Feel free to contact any staff member if you have questions or need assistance.
- Other park rules and regulations apply. Please see attached rules and regulations or contact the park office for details at (775) 831-0494.

### **TO MAKE RESERVATIONS:**

- We will begin accepting reservations for the 2014 calendar year at 8 AM on **January 2nd** at the Sand Harbor office.
- Phone, fax and email reservations will be accepted only after those present at the park office on **January 2nd** have secured their dates.
- Signed agreement forms and full payment of reservation fees must be received within three weeks of making your reservation, or the date you reserved will be reopened to the public.
- Reservations are not final until the signed agreement form and fees are received at Sand Harbor.
- Refunds are rare and are given for extenuating circumstances only, at the Park Supervisor's discretion (**NO REFUNDS FOR WEATHER**). Please contact the office at Sand Harbor with inquiries at (775) 831-0494.

## **SAND HARBOR GROUP AREA RULES AND REGULATIONS**

*Please be sure everyone with your group reads and understands the following information:*

- Amplified music, instruments, DJ's, PA systems, loud stereos and other such devices are not allowed. (NRS 203.010, WCC 53.140)
- No pets are allowed within Sand Harbor. Pets left inside vehicles will be removed and turned over to Animal Control officers. (NAC 407.302.1)
- Glass bottles and containers are not allowed on any beachfront area. They are allowed within the covered ramada. (NAC 407.115)
- Gathering of downed wood or plant material is prohibited. Each group must bring their own wood or charcoal. Fires must remain in the grill. (NRS 407.250)
- All tables must remain under the ramada covering.
- All decorations must be removed prior to leaving.
- Alcohol is allowed in the park; however, all state laws are enforced.
- Misuse or abuse of the group area, or misconduct by members of a group may cause privileges to be rescinded and/or citation.
- This is only a partial list of park rules. For a complete list, or for additional information, please contact the Sand Harbor office at (775) 831-0494.

**HAVE A SAFE AND ENJOYABLE VISIT TO SAND HARBOR!**

## GROUP AREA RESERVATION AGREEMENT

*Please complete and return to:*

### **Lake Tahoe Nevada State Park - Sand Harbor**

PO Box 6116, Incline Village, NV 89450

Tel (775) 831-0494 X-221 Fax (775) 831-2514

[tahoesp@hughes.net](mailto:tahoesp@hughes.net)

Date and Day Reserved \_\_\_\_\_ M T W Th F Sa Su

Group Name/Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Event : \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Number of people in party \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Park Entrance Fees: *Please select and initial how entrance fees will be paid.*

\_\_\_\_\_ I, \_\_\_\_\_ will be responsible for payment of entrance fees, and have noted my credit card information below. **I understand that Nevada State Parks will keep a tally of the vehicles in my group and I hereby agree to pay the total of said tally.** I understand that if no credit card information is entered, each person/vehicle entering Sand Harbor will be responsible for paying the entrance fee.

**OR**

\_\_\_\_\_ Each person/vehicle entering Sand Harbor for this event will be responsible for paying the entrance fee.

### Credit Card for Payment of Entrance Fees

Credit Card Number: \_\_\_\_\_

Expiration: \_\_\_\_\_/\_\_\_\_\_ Security Code: \_\_\_\_\_ Visa / MasterCard

Reservation Agreement not valid until *initialed* and *signed* below:

\_\_\_\_\_ **I understand no vehicles in my group may enter Sand Harbor between the hours of 11:00 AM and 2:00 PM without park supervisor approval if the main entrance gates are closed, even if there are parking spaces available in the group area.**

\_\_\_\_\_ I acknowledge that **NO** amplified instruments, DJ's, loud stereos, PA systems or other such devices are allowed. Power may be cut off immediately and without warning if there are any attempts to circumvent this regulation.

\_\_\_\_\_ I understand that my reservation is for the covered ramada and group parking lot only. **I will not rope off, prevent public access or attempt to reserve any other areas of the park or beach.**

I hereby acknowledge that I have read the rules and regulations and will inform everyone within my group of such. I understand that failure to follow the rules and regulations may result in privileges being rescinded and/or citation.

**Signature of Group Leader:** \_\_\_\_\_

Personal checks should show driver's license number and phone number. Checks should be made out to **Nevada State Parks**. Both the **fee and signed agreement must be received within three weeks of placing your reservation** in order to secure your date(s). Cash and credit card payments can be made at the Sand Harbor office.

**For Office Use Only / Processed by:** \_\_\_\_\_

UF4# / Amount: \_\_\_\_\_

Payment method:   Cash  
                          Check #  
                          Visa/MC

Date Sent: \_\_\_\_\_

Date Received: \_\_\_\_\_

UF7# / Amount: \_\_\_\_\_  
(Entrance Fees paid by Group Leader)

Payment method: \_\_\_\_\_

Date Paid: \_\_\_\_\_